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**BRIGHTER  
BOLDER  
BUSINESS**

**MINUTES  
BOARD OF DIRECTORS MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY OF HALIFAX COUNTY, VIRGINIA  
NOVEMBER 20, 2020**

**RE: MEETING:** The Board of Directors of the Industrial Development Authority of Halifax County, Virginia (IDA) held a regular meeting on Friday, November 20, 2020 at 8:30 A.M. in the IDA Conference Room.

**RE: MEMBERS PRESENT:** Those in attendance at the time the meeting was called to order include: Mr. Robert Bates, Mr. Jeremy Satterfield, Mrs. Nancy Pool, Mr. Ryland Clark, and Ms. Mattie Cowan. Mr. Rick Harrell joined via phone from his home in South Boston, due to an illness.

**RE: MEMBERS ABSENT:**

**RE: OTHERS PRESENT:** Mr. Mike Davidson – IDA Interim Executive Director, Mrs. Kristy Johnson, Consultant, Mr. Scott Simpson – Halifax County, County Administrator, Liza Fulton-News and Record, and Miranda Baines- Gazette Virginian.

**RE: MEETING CALLED TO ORDER:** Ms. Cown gave an invocation and Mr. Robert Bates called the meeting to order at 8:30 A.M.

**RE: ROLL CALL, DETERMINATION OF QUORUM AND APPROVAL OF AGENDA:**

Mrs. Kristy Johnson called the roll and determined that a quorum was present.

Mrs. Nancy Pool made a motion to approve the agenda as presented, seconded by Mr. Jeremy Satterfield, and duly carried by the Board.

**RE: READING AND APPROVAL OF MINUTES:**

Upon motion by Mr. Jeremy Satterfield, seconded by Mrs. Mattie Cowan and duly carried, the Board approved the Minutes for the October 16, 2020 Board meeting, October 22, 2020 Special Called Meeting, October 26, 2020 Special Called Meeting, November 6, 2020 Special Called Meeting, and November 13, Special Called Meeting.

**RE: REQUEST TO ENTER INTO CLOSED SESSION:**

Motion was made by Mr. Jeremy Satterfield, seconded by Mr. Ryland Clark, and duly carried that:

1. That this Body go into Closed Session or closed meeting pursuant to Virginia Code Section 2.2-3711. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:
2. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:
  - To discuss a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding facilities in the community, pursuant to Virginia Code Section 2.2-3711.A.5.





- To discuss real estate matters, Virginia Code Section 2.2-3711.A.3.
- To discuss personnel matters, pursuant to Virginia Code Section 2.2-3711.A.1.
- To discuss the award of a public contract involving the expenditure of public funds, including interviews of bidder or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board pursuant to Section 2.2-3711 A. 29. of the Code of Virginia (1950), as amended.

### **REQUEST TO RETURN TO REGULAR SESSION**

Upon Motion by Mrs. Nancy Pool, seconded by Mr. Jeremy Satterfield, and duly carried by the Board, the body returned to regular session.

### **CERTIFICATION**

Upon Motion by Mrs. Nancy Pool, the Board voted to take roll call certifying that to the best of the member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard discussed or considered in the meeting by the public.

### **ROLL CALL**

Mr. Robert Bates, Mr. Jeremy Satterfield, Mrs. Nancy Pool, Mr. Rick Harrell, Ms. Mattie Cowan, Mr. Ryland Clark (certified before leaving during closed session)

### **RE: Action Taken on Items in Closed Meeting**

Mr. Jeremy Satterfield made a motion, seconded by Ms. Mattie Cowan and duly carried by the Board to approve a sixth lease amendment for Sunshine Mills at the Building 3 warehouse at the Southern Virginia Advanced Manufacturing Center.

### **RE: Reports of Standing Committees and Officers**

#### **A. Finance Committee**

##### **1. Current Financials**

Ms. Cowan made a motion, seconded by Mr. Jeremy Satterfield and duly carried by the Board to approve the financials as presented.

#### **B. Properties & Prospect Committee**

Mr. Satterfield had no report.

#### **C. Executive Committee**

Mr. Bates had no report.

### **RE: Old Business**

#### **A. Construction Updates**

##### **1. Shell Building**

Final punch list items are being completed

##### **2. 2525 Houghton Ave.**

A temporary Certificate of Occupancy has been issued and operations have begun.



### 3. SVAMC

Work is ongoing.

#### **RE: New Business**

##### **A. Open Comment Period**

- Mr. Jeremy Satterfield expressed appreciation for everyone's time.
- Mr. Rick Harrell thanked Mr. Mike Davidson and Mrs. Kristy Johnson for their help during this transition period.
- Mrs. Pool echoed the sentiments of previous members' comments.
- Ms. Cowan said that she felt good about our direction forward.

#### **RE: NEXT MEETING DATE**

The IDA will hold the next scheduled meeting on December 18, 2020 at 8:30 A.M. in the Halifax IDA Conference Room.

#### **RE: ADJOURNMENT:**

Motion was made by Mrs. Nancy Pool, seconded by Mr. Jeremy Satterfield, and duly carried to adjourn.

Respectfully Submitted:

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Mr. Mike Davidson, IDA Interim Executive Director

Acknowledged:

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Robert Bates, Chair

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Mattie Cowan, Secretary/Treasurer